

## **TRANSPORTATION ADVISORY COMMITTEE**

**Tuesday, September 24, 2013**

**Stephanie Levenhagen called the meeting to order at 8:30 a.m.**

### **Members Present**

Erin Bussian, Brenda Fletes, Lori Lange, Shelby Miller, Ed Ormont, and Jim Wiersma

### **Also Present**

Bev Behm, Pat Jacob, Stephanie Levenhagen, Melanie Macdonald, and Kathryn Ryan

### **Approve the Minutes of the July Meeting**

Lori Lange motioned and Erin Bussian seconded to approve the minutes of the July 23, 2013, Transportation Advisory Committee meeting. The motion carried.

### **Public Forum**

None

### **Program Updates – Volunteer Driver Report, Van Inventory Report, and Driver Update**

Stephanie Levenhagen reviewed the *Volunteer Driver Report*, *Van Inventory Report*, and *Driver Update* handouts provided for members of the Transportation Advisory Committee. Discussion followed.

### **Vehicle Inspection Update**

Stephanie said that the annual inspection of the fire extinguishers for the vans would be completed on Saturday, September 28, 2013.

Stephanie said that the annual inspection of the vans would be completed by the Wisconsin State Patrol on Wednesday, October 2, 2013.

### **2014 Transportation Coordinated Plan Update**

Melanie Macdonald and Stephanie reviewed the *Please Attend!!! 2014 Locally Developed Transportation Coordinated Public Transit-Human Services Transportation Plan for Dodge County* and the *Consumer Survey for Transportation Services Through Dodge County* handouts provided for members of the Transportation Advisory Committee. Discussion followed.

### **RouteMatch Update**

Stephanie reported that the RouteMatch transportation scheduling system was upgraded from version 4.3 to version 6.0. Stephanie said that staff will need to recreate ad-hoc reports in the new version of RouteMatch.

### **Transportation Policy Review and Revision Suggestions**

Melanie reviewed the *DRAFT Client Transportation Policy* handout provided for members of the Transportation Advisory Committee. Committee members suggested

changes to the policy and Melanie said that she will provide a revised draft at the next meeting.

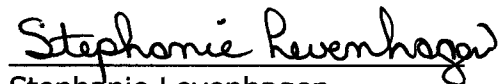
**Next Meeting**

The next meeting of the Transportation Advisory Committee will be held on Tuesday, November 26, 2013, at 8:30 a.m. in the Fourth (4<sup>th</sup>) Floor Conference Room in the Administration Building, at 127 E. Oak Street, Juneau.

**Adjournment**

Shelby Miller motioned and Ed Ormont seconded to adjourn the Transportation Advisory Committee meeting at 9:33 a.m. The motion carried.

Respectfully Submitted:



Stephanie Levenhagen

*Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.*